

# Change Management Policy

Mindshine Technologies Inc. · Document 10 · Version 1.1 · August 12, 2026 · Status: **Operating**

## The rule that makes the rest enforceable

**There is exactly one path to production for each kind of change**, and each path produces its own evidence:

| Change type                     | Only path                                                                                     | Evidence produced                                       |
|---------------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------|
| Application code                | git commit → CI verify gate (tests, dependency audit, secret scan) → CI-built image → rollout | Pipeline run; audit records the evaluated commit        |
| Infrastructure                  | versioned overlay / terraform edit → declarative apply (plan reviewed first)                  | Versioned diff; cluster state verified against overlays |
| Customer pipeline configuration | typed product operations → versioned Dolt commit                                              | Full who/what/when history by construction              |
| Scheduled jobs                  | CronJobs in overlays; queues are data-defined                                                 | Versioned + visible in product                          |

Ad-hoc mutation paths are policy violations: no `kubectl edit`, no hand-built images, no console changes to managed infrastructure.

## Classification & authorization

Changes are standard (pre-approved path above), normal (reviewed before implementation – CODEOWNERS routes reviewers), or emergency. Production rollouts to the prod branch/cluster happen on a deliberate change window – dev remediation never silently touches prod (repository policy). The full hardening baseline was applied to production in the announced 13 August 2026 window, with pre-change backups of every production data store and post-change verification by scan.

## Testing & verification

The CI gate is the minimum bar for every image. Post-deploy, live pod-spec verification confirms the hardened runtime settings survived the rollout, and user-facing changes are verified in a real browser.

## Emergency changes

May be expedited to address urgent risk, using the same single paths (expedited review), and are documented and reviewed after the fact.

## Traceability

Monthly change/release evidence (April–August 2026) is compiled from the pipeline and audit records – every deploy is traceable to the commit and the audit that evaluated it.

**Owner:** CTO. **Review:** at least annually and upon material change. **Contact:** [security@mindshine.com](mailto:security@mindshine.com).